

Team Misawa Community Standards

35th Fighter Wing, Misawa Air Base, Japan



35th Fighter Wing Director of Staff
35 FW/DS
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PURPOSE. This policy implements Department of the Air Force Policy Directive (DAFPD) 36-29, *Military Standards*. All U.S. military personnel, regardless of branch of service, permanently assigned, TDY, or on leave in Misawa Air Base are subject to the articles of the U.S.-Japan Status of Forces Agreement (SOFA) and the Uniform Code of Military Justice (UCMJ). Any conflict between this document and formally promulgated instructions, regulations, or other such orders will be resolved in favor of the instruction, regulation, or order. **Individuals at all levels are responsible for the application of and compliance with this instruction. This document supersedes all previous versions and applies to all U.S. military members, civilian employees, and dependents assigned to, visiting, or performing temporary duty at Misawa Air Base (AB), Japan.**

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Section 1

RESPONSIBILITIES

1.1. All Member Responsibilities. We are guests in Japan, and our conduct on- and off-duty is extremely important to U.S.–Japan relations. All U.S. service members and dependents are expected to behave in a manner that positively reflects on the Department of War and our Nation. As one of the Nation’s most forward-deployed wings, it is paramount that all Misawa personnel adhere to sound Operations Security (OPSEC) practices when transmitting over unsecured channels, especially on social media. Every service member has a responsibility to know and comply with these Community Standards and supplemental local policies referenced in Section 5.

1.2. Commander Responsibilities. Commanders are responsible for establishing and maintaining a healthy command climate that promotes good order and discipline, cohesion, trust, and does not tolerate harassment, assault, or unlawful discrimination of any kind. Commanders will establish a culture that develops disciplined, innovative, and ready Airmen capable of making risk-aware decisions at the appropriate level to execute the mission effectively and efficiently. Commanders will ensure sponsors provide all members with these Community Standards before arrival. At any time, Commanders may issue more restrictive guidance and policies than those found within this instruction.

1.3. Front Line Leader Responsibilities. Front Line Leaders are responsible for ensuring their Airmen, Soldiers, Sailors, Marines, and Guardians adhere to all command guidance and policies, to include these Community Standards.

Section 2

CUSTOMS AND COURTESIES

2.1. National Anthem. Members will render proper honors during the U.S. and Japanese national anthems. When in uniform, including the Air Force Physical Training Gear (PTG), stand at attention and render a salute. When not in uniform, military members will remove their hat and stand at attention. Civilians will remove their hat and place their right hand over their heart for the U.S. anthem. For the Japanese anthem, civilians stand respectfully and may place their right hand over their heart. If driving, safely stop the vehicle and remain seated quietly until the music concludes.

2.2. Pledge of Allegiance. When in uniform and outdoors, stand at attention, face the flag, remain silent, and salute. If indoors, stand at attention, face the flag, and remain silent (where the participants are primarily civilians or in civilian attire, reciting the Pledge of Allegiance is optional for those in uniform). When not in uniform, Airmen stand at attention, face the flag, place their right hand over their heart, and recite the Pledge of Allegiance. Civilian hats will be removed.

2.3. Flags. A maximum of three flags may be flown or displayed at any one time within family housing on Misawa AB. Authorized flags include the U.S. flag, Japanese flag, flags of U.S. States and Territories and the District of Columbia, Service Academy flags, and the POW/MIA flag. When displaying a flag of a U.S. State, Territory, or the District of Columbia, only the current official flag is authorized for display on Misawa AB.

2.4. Joint/Combined Forces. All personnel are expected to render proper customs and courtesies to members of the U.S. Armed Forces and the Japan Air Self-Defense Force. **Attachments 1 and 2** provide charts outlining the ranks of each military branch for reference.

2.5. Staff Vehicles. Salute staff vehicles carrying senior officers to include but not limited to U.S. Armed Forces or the Japan Air Self-Defense Force when passengers are clearly identifiable by vehicle markings, license plates, or flags. **Attachment 3** provides photos of staff vehicles here on Misawa AB.

Section 3

STANDARDS OF DRESS AND APPEARANCE

3.1. Civilian Dress and Appearance. All members must follow the dress and appearance guidance of their respective service or branch, both on and off base, and will not wear any clothing that brings discredit upon the U.S. or our Japan host.

3.1.1. Fitness Facility Dress Code. Members must review DAFI 34-114 for current customer attire guidance for fitness facilities.

3.1.2. Dining Facility (DFAC) Dress Code. Any authorized military uniform combination is appropriate for wear. Air Force PTG is authorized, provided items are not soiled, sweat-soaked or otherwise presenting an unclean image (this also applies to personal physical training attire that meets DFAC dress code requirements). Civilian attire may be worn, provided that it complies with these Community Standards as well as Air Force values and promotes a respectful environment for all. Any sort of sweaty or soiled clothing is prohibited. Sleeveless shirts or "tank tops" are prohibited.

3.2. Uniform of the Day (UOD) is the Operational Camouflage Pattern (OCP) or Flight Duty Uniform. For Civilian employees, clothing will present a professional appearance and conform to all safety and operational requirements of their official duties.

3.3. Nametags. Flight status personnel will wear appropriate nametags with the Flight Duty Uniform. Nametags will be standardized and follow the established squadron historical designs. The addition of Japanese transliteration of the member's name is optional and, if used, will be just below the English name in the same color as the embroidered English name. Commanders will wear command insignia on nametags.

3.4. Black Friday Flight Suit. The black flight suit is an authorized uniform item, may be worn only on Fridays, and only in approved areas. When worn, it must be in compliance with all other Air Force dress and appearance standards, to include proper patches, insignia, and grooming standards.

3.5. Aviation Scarves. As directed by unit commanders, scarves may be worn on special occasions and must be worn in a professional manner.

3.6. Watch Cap Wear Guidance. Due to local climate conditions, Misawa AB personnel are authorized to wear watch caps in October through May, extending the standard seasonal wear period.

3.7. Alternative Maintenance Attire (AMA) such as coveralls or other protective attire that is authorized by local policy is authorized for wear while performing required duties in the immediate work area. Alternative maintenance attire differs from the Maintenance Duty Uniform (MDU) and must be white, olive green, tan, black, or blue (at unit commander discretion). **Exception:** AMA may be worn to the Dining Facility but will not be soiled, dirty, or greasy (due to food safety and sanitation requirements).

3.8. Unit-procured Cold Weather Gear. At Misawa AB, cold weather accessories and unit-procured cold weather gear are authorized for indoor wear as an installation-specific exception to DAFI 36-2903. Group Commanders retain discretion to determine which cold weather items are authorized for wear within their units.

Section 4

MORALE ATTIRE STANDARDS

4.1. Morale Jerseys. Morale jerseys are frequently worn as optional attire for morale and off-duty activities at Misawa AB. These personalized jerseys are meant to build esprit de corps and foster unit cohesion. Unit commanders may authorize morale jersey wear for special social events and celebrations. Jerseys will not be

worn with any uniform combination. Overall color and design should remain consistent among unit members, and personalization with heritage patches authorized in accordance with the guidance below.

4.1.1. Jerseys shall not:

4.1.1.1. Be worn in duty location when interacting with customers.

4.1.1.2. Be revealing.

4.1.1.3. Contain obscene, profane, or lewd, words, pictures, drawings, or representations.

4.1.1.4. Bear disparaging or racist terms, symbols, or overall colors with respect to a person’s race, color, religion, sex, national origin, sexual orientation, age, disability, or genetic information.

4.1.1.5. Bear any other terms, patches, pictures or words (with or without omitting letters) that brings discredit upon the U.S. or our Japan host.

4.1.1.6. Any patches or other jersey content is subject to the restrictions of Articles 88, 89, 91, and 134 of the Uniform Code of Military Justice. Nothing in this publication is intended to limit any language or conduct that is otherwise permissible under AFI 51-508, Political Activities, Free Speech, and Freedom of Assembly of Air Force Personnel.

4.2. Morale Shirts. The 35 FW/CCEA maintains the list of approved colors for wear within the wing.

4.3. Morale Patches. The wear of subdued spice brown color scheme morale patches is authorized on Fridays or during special events. The wear of morale patches on the shoulder of the Flight Duty Uniform is authorized. The 35 FW Squadron Commanders, or base equivalent Directors will submit morale patch requests to 35 FW/CCC for 35 FW/CC approval prior to authorizing wear. Special event or observance patches will follow the same approval process and may be authorized for wear for a limited period.

Section 5

INSTALLATION POLICIES AND QUICK REFERENCE INFORMATION

5.1. Purpose. This section provides the link for the 35th Fighter Wing local policies and helping agency contact information. The 35th Fighter Wing NOTAMs and Delegations can be found here:

<https://usaf.dps.mil/sites/misawa/35FW/35%20FW-CAG/35%20FWCAG%20Documents/Forms/AllItems.aspx?viewid=d7294042%2D347c%2D4b31%2Db34e%2Db7988c926894>

5.2. Quick Reference Information.

Agency	DSN	Comm
Sexual Assault Prevention & Response (SAPR)	315-226-7273	011-81-77-7273/7271
SAPR 24-HR Hotline	315-226-7272	011-81-176-77-7272
Equal Opportunity	315-226-3669	011-81-176-77-3669
Inspector General, Complaints Resolution	315-226-3692	011-81-176-77-3692
Chaplain	315-226-4630	011-81-176-77-4630
Chaplain After Hours (Command Post)	315-226-3500	011-81-176-77-3500
Military & Family Readiness Center (M&FRC)	315-226-4735	011-81-176-77-4735
Military & Family Life Counselor Program (MFLC)	315-226-2147	090-2885-8902*
Emergency Services	911	0176-53-1911*
Base Defense Operations Center (BDOC)	315-226-3600/4100	011-81-176-77-3600

*Dial from a Japanese cell phone

Section 6

ALCOHOL USE

6.1. Responsibility. The legal drinking age in Japan is 20. Members 20 and older may purchase and consume alcohol on and off base in accordance with the United States Forces, Japan (USFJ) [Liberty Order](#). All Misawa AB military members must read the Liberty Order. See **Attachment 4**.

6.2. Blood Alcohol Content. Japan's legal limit is 0.03 (on and off base). This may equal less than one drink. The only safe option before driving is no alcohol consumption.

6.3. Approved Event Locations. Alcohol consumption is authorized at: Mokuteki Ballroom, Leftwich Park, Lakeview Park, Davey Jones' Locker, base beach pavilions/cabins, and government quarters (housing and dorms). All other locations require 35 FW/CC approval and cannot be delegated per DAFI 34-107, Alcoholic Beverage Program.

6.4. Resale. Alcohol may not be resold or purchased for those not authorized to buy it on base.

6.5. Alcohol Abuse. Misawa personnel can seek help with alcohol use or abuse by calling the ADAPT Office at 226- 3230 or visiting their office in building 96. Alcoholics Anonymous is also available on the internet at <http://www.AA.org>. Additionally, if a member wishes to engage in protected communication, they are encouraged to reach out to a Chaplain by calling 226-4630.

Section 7

TOBACCO USE

7.1. Responsibility. Individuals under the age of 20 will not be allowed to purchase or use tobacco products of any kind and violations will be reported to Security Forces.

7.1.1. Housing/Dorm Management Offices will brief residents on tobacco policy upon assignment.

7.1.2. Tobacco cessation support is available at DSN 226-6607 or <https://smokefree.gov>.

7.2. Tobacco Use Prohibited Areas. According to AFI 48-104, Tobacco Free Living, tobacco use is prohibited at the following locations:

7.2.1. All indoor workplaces and Air Force Services facilities (including but not limited to clubs, dining, bowling centers, etc.), and Installation schools, playgrounds, and within 100 feet of these areas.

7.2.2. Installation recreational facilities (including but not limited to athletic fields, tracks, gyms, golf courses, beaches, marinas, parks).

7.2.3. Lodging guest rooms, common areas of unaccompanied housing (UH), and Temporary Lodging Facility (TLF) units.

7.2.4. Air Force vehicles and aircraft.

7.2.5. The Medical Treatment Facility (MTF) campus, including Bldgs. 96 and 99, surrounding parking lots, lawns, and contiguous outdoor areas, is designated tobacco-free.

7.3. Tobacco Authorized Use in Housing Areas. In UH, tobacco use is not authorized. In Military Family Housing (MFH), tobacco use on the balcony, porch, and patio is prohibited. Residents may smoke only at the furthest fence line or lawn edge.

Section 8

OFF-BASE RESTRICTIONS

8.1. List of Restricted Establishments in Japan. The current list of restricted establishments in Japan is located on the USFJ.mil website:

<https://www.usfj.mil/Portals/80/USFJ%20OffLimits%20Memo.pdf?ver=2VVWTBSNm5gIrAnvrIVn0w%3d%3d>

8.2. Prostitution and Human Trafficking. Prostitution and Human Trafficking is common and present in restricted establishments and areas surrounding Japan. If you see these acts, report them to the 35th Security Forces Squadron Base Defense Operations Center (BDOC) or Trafficking in Persons Hotline.

Section 9

SAFETY

9.1. Automobiles. From *35 FWI 31-218*, the following items are required to operate a vehicle: Official DoD Identification Card or other appropriate identification for non-DoD civilians, valid USFJ Form 4EJ or an International Driver's Permit (IDP) recognized by Japan for TDY personnel, Military Registration and Certificate of Title of Motor Vehicle, Valid Government of Japan vehicle registration certificate, valid/current Japanese Compulsory Insurance (JCI), Property Damage Liability Insurance, annual Road Tax payment receipt, and current year Road Tax Decal properly affixed to the motor vehicle.

9.2. Point System. As with any U.S. city, Misawa AB has a point system for vehicle-related violations applicable to USFJ military members. Cell phone use while operating a motor vehicle is prohibited and will incur a 30-day driving suspension. All subsequent violations will incur a 180-day driving suspension.

9.2.1. Sponsors are responsible for the conduct of their dependents and visitors and may be held accountable for violations committed by individuals under their sponsorship.

9.2.2. For military members not assigned to a USFJ command, the 35 MSG/CC may impose a driving privilege suspension for violations committed while operating a vehicle on Misawa AB.

9.3. Idling Vehicles. Vehicles will not be left unattended with the engine running or keys in the ignition. **Exception:** During winter periods, vehicles may be left running unattended for up to 20 minutes to warm the engine only while parked outside a personal residence or personal work center. Vehicles will not be left running while the operator enters a facility to conduct business (e.g., Post Office, BX).

9.4. Winter Driving. Many parking lots on Misawa AB have signs during the winter outlining when they are closed for snow removal and could result in vehicles being towed at owner's expense.

9.4.1. Snow Tires. Snow or all-weather tires must be installed on vehicles from 15 November through 31 March per Japanese law.

9.5. Road Conditions. The 35 FW/CC determines Road Conditions. Unit commanders will determine mission essential personnel. See **Attachment 5**.

9.6. Motorcycles. Motorcycle riders are allowed to ride year-round as long as the road condition on Misawa AB is GREEN, and road conditions permit safe riding. Operators and passengers of motorcycles will wear an approved helmet, proper PPE (full fingered gloves or mittens, hard-soled over the ankle shoes, long sleeved shirt/jacket and long trousers, and eye protection).

9.7. Electronic Personal Transportation Devices (e-PTD). An e-PTD is a device that has a motor, battery, or electric propulsion system that powers movement. E-PTDs may include but not limited to, electric scooters/kickboards, electric skateboards, and one-wheel configurations.

9.7.1. Approved Speed and Location. Operators of e-PTDs shall not exceed speeds of 15 mph/24 kph. E-PTDs may only be operated on-base, on sidewalks, authorized bike lanes, and designated open recreational areas. Operators will yield to pedestrians, pass pedestrians slowly and when safe to do so, and travel at controlled speeds.

9.7.2. Personal Protective Equipment (PPE). PPE is required while operating an e-PTD. At a minimum, a bicycle helmet will be worn, at all times. The user will not wear portable headphones, earphones, or other listening devices, or operate a cell phone or handheld device. Users will not operate an e-PTD while drinking alcoholic beverages or under the influence of alcohol or other substances that could affect their skills.

9.8. High-Risk Activities (HRA). PACAF HRA Listing: All-Terrain Vehicle (ATV), Auto Racing, Bungee Jumping, Civil Light Aircraft Flying, Cliff Diving, Combative Sports, Free Diving/Extended Breath-Holding, Hunting, Jet Skiing/Personal Water Craft (PWC), Motocross/Off-Road Riding Motorcycle Racing (Street/Track), Mountain Biking (Trails Riding/Racing), Parasailing, Rock Climbing/Rappelling, Rodeo Activities, Scuba Diving, Ski Jumping (Snow), Sky Diving, Snowmobiling, Snow Skiing/Snowboarding, Soaring Ultralight Aircraft/Powered Parachute, Underwater Exploration/Cave Diving/Spelunking, Whitewater Rafting or Kayaking. E-PTDs operation, drifting, and any activity into a remote area of Japan (commonly referred to as the backcountry). Due to the inherent dangers of drifting, a member's squadron commander must sign their HRA form after the commander has reviewed the member's driving record.

9.9. Pacific Ocean and Base Beach Aquatic Activities. Due to powerful rip currents in the Pacific Ocean near Misawa, aquatic activities are allowed unless prohibited by local Japanese ordinance but can be very dangerous.

9.9.1. Flotation Device. All personnel windsurfing, jet skiing, and kayaking are required to wear a personal flotation device.

9.9.2. Privately-owned Jet Skies. Considered marine motor vessels in Japan and require a Japanese Personal Watercraft License, Japanese Compulsory Insurance (JCI), and marine liability insurance.

9.9.3. Beach Access. Misawa AB provides beach access to Lake Ogawara. The lake does not have a lifeguard on-duty, and patrons must swim at their own risk.

9.10. Pedestrian and Non-motorized Vehicles. When available, pedestrians should use sidewalks or paths along roadways. When sidewalks or paths are not available, individuals will travel facing oncoming traffic while on roadways.

9.10.1. Reflective Gear. Individuals operating bicycles, tricycles, or other human powered vehicles will wear a highly visible outer garment containing retro-reflective material during hours of darkness or reduced visibility. Operators must wear a properly fastened bicycle helmet when riding on or off base. During hours of darkness and inclement weather, bicycles will have operational headlights and taillight. Bicyclists are considered part of the traffic when operating on roadways and will be operated on a single file, with the flow of traffic, as far to the left as safely possible, and must comply with the established rules of the road.

9.10.2. Non-motorized Transportation Devices. Skateboards, scooters, roller skates/blades etc., are prohibited on installation roadways, in parking lots while motor vehicles are present, on tennis courts, and within all facilities unless participating in an event sanctioned by the unit commander. Operators of these devices will use pedestrian pathways, comply with all pedestrian-related traffic regulations, and yield to pedestrians. A helmet must be worn at all times.

9.10.3. Electronic Devices. The use of headphones, earbuds, cellular phones, or other listening and entertainment devices (other than hearing aids) while walking, jogging, running, or bicycling on roadways is prohibited, unless utilizing sidewalks. Personnel should remove these devices while crossing intersections.

9.11. Construction Sites. Construction sites may be present at any time or for any reason. Construction sites are marked with signs, barriers, tape, cones, and/or other obvious devices. Obey all construction flag-person personnel signals when walking or operating a vehicle in the vicinity of an active construction site.

9.12. Hazardous Items. Firearms, munitions, and explosives amnesty boxes are in the northwest corner of the long-term parking lot across from the Munitions Storage Area. Use this box instead of the trash to deposit all bullets, shotgun shells, fireworks, black powder primers, and similar items.

9.13. Centralized Collection Points for hazardous items are as follows:

9.13.1. Small Propane Bottles, Gasoline, and Charcoal Lighter Fluid, and Reusable U.S. Manufactured Cleaning Products and Paint: Partially used (over half full) containers can be returned to the Hazardous Waste Storage Area (Bldg. 977, DSN 226-2040) for re-issue or disposal.

9.13.2. Household Batteries: Dispose in designated containers at the entrances to Main BX, Shoppette, Commissary, and any dorm entrance.

9.13.3. Auto Batteries Auto Oils, Car Tires, Diesel, Kerosene, Antifreeze and Oil Filters: Auto Hobby Center (Bldg. 767, DSN 226-4654).

9.13.4. Propane Tanks: Available through AAFES (Bldg. 1214, DSN 225-8429).

9.13.5. Burned-Out Fluorescent Bulbs: Exchange for new bulbs at Misawa CE U-Fix-It Store (Bldg. 794, DSN 226-4492).

9.13.6. Cooking Oil and Grease: Please do not pour cooking oil or grease down drains, including storm drains. Instead, allow oil/grease to cool, pour into a suitable container, then drop off at Recycling Center, Bldg. 1366, 226-4443.

Section 10

FAMILY AND CHILDCARE

10.1. Youth Supervision Age Matrix. See Attachment 6.

Section 11

WEAPONS

11.1. General Guidance. Japan maintains strict laws and regulations governing weapons, firearms, and related items. All personnel assigned to or visiting Japan are responsible for understanding and complying with these requirements. Members must review USFJI 31-207, *Firearms and Other Weapons*, available at <https://intelshare.intelink.gov/sites/USFJ-HQ/Resources/USFJ%20Publications/Forms/AllItems.aspx>, for current guidance on authorized, prohibited, restricted, and controlled weapons in Japan. Additional installation-specific requirements may be addressed in the 35 FW Base Defense Plan for compliance.

Section 12

MISCELLANEOUS

12.1. Fitness Center Conduct. As a common courtesy to other fitness center members, the use of headphones while listening to music is required. **Exception:** Instructor-led classes such as aerobic classes, spin classes, etc. To maintain a safe and healthy fitness environment, equipment must be wiped down, and weights must be put back in their original location after their use.

12.2. Illegal Resale. SOFA personnel are prohibited from transferring personal property to Japanese residents except under specific conditions: items purchased on the Japanese economy, customary gifts of nominal value, or goods (excluding tobacco) valued under 15,000 yen that have been in Japan for at least six months. Transfers of property valued at 15,000 yen or more require submission of Japanese Customs Form F-1240 with accurate recipient information to prevent tax evasion. Failure to comply may result in loss of AAFES/DECA privileges and potential prosecution by U.S. or Japanese authorities.

12.3. Bumper Stickers and Vehicle Displays. Vehicles operated or parked on Misawa AB will not display bumper stickers, decals, or markings that are vulgar, profane, obscene, discriminatory, or otherwise offensive, or that detract from a professional military environment.

12.4. Outlook Profile Photos. Outlook profile photos will reflect a professional image. Members may use an official photo, the USAF symbol, or wing, group, or squadron emblems. All other photos are not authorized.

POC: Contact the 35th Fighter Wing Director of Staff, DSN 226-3531 for specific questions about this NOTAM.

PAUL T. DAVIDSON, Colonel, USAF
Commander, 35th Fighter Wing

Attachment 1

U.S. Armed Forces Rank & Insignia										
RANK	U.S. Air Force		U.S. Space Force		U.S. Nav/Coast Guard		U.S. Marines		U.S. Army	
O-10		General Gen		General Gen		Admiral ADM		General Gen		General GEN
O-9		Lieutenant General Lt Gen		Lieutenant Lt Gen		Vice Admiral VADM		Lieutenant LtGen		Lieutenant LTG
O-8		Major General Maj Gen		Major Maj Gen		Rear Admiral Upper-Half RADM		Major MajGen		Major MG
O-7		Brigadier General Brig Gen		Brigadier Brig Gen		Rear Admiral Lower-Half RDML		Brigadier General BGen		Brigadier BG
O-6		Colonel Col		Colonel Col		Captain CAPT		Colonel Col		Colonel COL
O-5		Lieutenant Colonel Lt Col		Lieutenant Lt Col		Commander CDR		Lieutenant LtCol		Lieutenant LTC
O-4		Major Maj		Major Maj		Lieutenant Commander LCDR		Major Maj		Major MAJ
O-3		Captain Capt		Captain Capt		Lieutenant LT		Captain Capt		Captain CPT
O-2		First Lieutenant 1st Lt		First Lieutenant 1st Lt		Lieutenant Junior Grade LTJG		First Lieutenant 1stLt		First Lieutenant 1Lt
O-1		Second Lieutenant 2d Lt		Second Lieutenant 2d Lt		Ensign ENS		Second Lieutenant 2ndLt		Second Lieutenant 2Lt
WO	N/A	N/A	N/A	N/A		CWO-5 CWO-2 CWO-4 CWO-1 CWO-3		CWO5 CWO2 CWO4 WO CWO3		CW5 CW2 CW4 WO1 CW3
E-9		Chief Master Sergeant CMSgt		Chief Master Sergeant CMSgt		Master Chief Petty Officer MCPO		Master Gunnery Sergeant MGySgt		Sergeant Major SGM
E-8		Senior Master Sergeant SMSgt		Senior Master Sergeant SMSgt		Senior Chief Petty Officer SCPO		Master Sergeant MSgt		Master Sergeant MSG
E-7		Master Sergeant MSgt		Master Sergeant MSgt		Chief Petty Officer CPO		Gunnery Sergeant GySgt		Sergeant 1st Class SFC
E-6		Technical Sergeant TSgt		Technical Sergeant TSgt		Petty Officer 1st Class PO1		Staff Sergeant SSgt		Staff Sergeant SSG
E-5		Staff Sergeant SSgt		Sergeant Sgt		Petty Officer 2nd Class PO2		Sergeant Sgt		Sergeant SGT
E-4		Senior Airman SrA		Specialist 4 Spc4		Petty Officer 3rd Class PO3		Corporal Cpl		Corporal/Specialist CPL/SPC
E-3		Airman 1st Class A1C		Specialist 3 Spc3		Seaman SN		Lance Corporal LCpl		Private 1st Class PFC
E-2		Airman Amn		Specialist 2 Spc2		Seaman Apprentice SA		Private 1st Class PFC		Private E-2 PV2
E-1		Airman Basic AB		Specialist 1 Spc1		Seaman Recruit SR		Private Pvt		Private E-1 PV1

Attachment 2

Japan Self-Defense Forces Rank & Insignia						
RANK	Japan Ground Self-Defense Force		Japan Maritime Self-Defense Force		Japan Air Self-Defense Force	
O-10		General 幕僚長		Admiral 幕僚長		General 幕僚長
O-9		Lieutenant General 陸将		Vice Admiral 海将		Lieutenant General 空将
O-8		Major General 陸将補		Rear Admiral 海将補		Major General 空将補
O-7						
O-6		Colonel 1等陸佐		Captain 1等海佐		Colonel 1等空佐
O-5		Lieutenant Colonel 2等陸佐		Commander 2等海佐		Lieutenant Colonel 2等空佐
O-4		Major 3等陸佐		Lieutenant Commander 3等海佐		Major 3等空佐
O-3		Captain 1等陸尉		Lieutenant Senior Grade 1等海尉		Captain 1等空尉
O-2		1st Lieutenant 2等陸尉		Lieutenant Junior Grade 2等海尉		1st Lieutenant 2等空尉
O-1		2nd Lieutenant 3等陸尉		Ensign 3等海尉		2nd Lieutenant 3等空尉
WO		Warrant Officer 准陸尉		Warrant Officer 准海尉		Warrant Officer 准空尉
E-9		Chief Master Sergeant 陸曹長		Petty Officer 1st Class 海曹長		Chief Master Sergeant 空曹長
E-8						
E-7		Master Sergeant 1等陸曹		Petty Officer 2nd Class 1等海曹		Master Sergeant 1等空曹
E-6		Sergeant 1st Class 2等陸曹		Petty Officer 3rd Class 2等海曹		Technical Sergeant 2等空曹
E-5		Sergeant 2nd Class 3等陸曹		Sergeant 2nd Class 3等海曹		Staff Sergeant 3等空曹
E-4		Corporal 陸士長		Leading Seaman 海士長		Airman 1st Class 空士長
E-3		Private 1st Class 1等陸士		Seaman 1等海士		Airman 2nd Class 1等空士
E-2		Private 2等陸士		Seaman Apprentice 2等海士		Airman 3rd Class 2等空士
E-1		Official Cadet 候補生		Official Cadet 候補生		Official Cadet 候補生

Attachment 3

STAFF VEHICLES ON MISAWA AIR BASE





Attachment 4



HEADQUARTERS
UNITED STATES FORCES, JAPAN
APO AP 96328

16 September 2024

MEMORANDUM FOR ALL MILITARY PERSONNEL IN JAPAN

FROM: COMUSFJ

SUBJECT: Liberty Order for All U.S. Military Forces Located or Operating in Japan

References: (a) USPACOM INST 0530.01, Command Relations in U.S. Pacific Command
(b) COMUSPACOM memorandum, "Authority to Set Country-Wide Liberty/Pass Policies for US Forces Located and Operating in Japan," 27 May 2015
(c) COMUSPACOM memorandum, "U.S. Pacific Command Area of Responsibility Liberty Policy When Outside the United States and Its Territories," 25 September 2013

1. APPLICABILITY:

a. This liberty order supersedes COMUSJAPAN memorandum, "Liberty Order for All U.S. Military Forces Located and Operating in Japan," dated 21 October 2022.

b. This order is applicable to all military personnel located and operating in Japan who are subject to COMUSINDOPACOM authority, including Reserve personnel when serving in a Reserve capacity, National Guard personnel on orders, regardless of whether those personnel are in a TDY/TAD, deployed, leave, or pass status. This order is effective on 1 October 2024 and shall remain in effect until modified, superseded, or rescinded.

2. BACKGROUND:

a. Individual Servicemembers are accountable for their actions and behavior while on liberty. Additionally, Servicemembers should make every reasonable effort to prevent inappropriate or illegal activities by other Servicemembers. If Servicemembers are aware of such misconduct, they are to directly report such misconduct to their chain of command or other appropriate organization/office as soon as possible to do so. Leaders at all levels are expected to set the example and conduct themselves with proper decorum, to include responsible use of alcohol.

b. United States military forces continue to play a critical role in shaping the reputation and image of the United States throughout the world. This is particularly true in Japan. Acts of indiscipline or misbehavior by U.S. military personnel adversely impact international relations, tarnish the image of the United States military, and affect our military readiness. Servicemembers must always conduct themselves in a professional manner and in strict accordance with the Uniform Code of Military Justice, as well as Department of Defense and Service policies, regulations, and directives. It is equally incumbent upon Commanders to ensure that proper procedures are in place to ensure full compliance with this order.

c. Equally as important as sustaining the highest level of combat readiness, making a positive impression with the citizens of Japan, through professional behavior and comportment consistent with our core values and Service standards, is an imperative to the sustainability of our Alliance and long-term presence here in Japan.

3. PURPOSE. The purpose of USFJ's Liberty Program is to safeguard the vital relationship we have with Japan, bolster operational readiness, meet anti-terrorism and force protection (AT/FP) requirements; and meet our obligations under the Treaty of Mutual Cooperation and Security. Additionally, these tenets will promote good order and discipline, and reinforce standards of conduct.

4. COMMANDER OBLIGATIONS

a. Prior to allowing Servicemembers liberty, Commanders shall ensure that personnel receive an orientation brief addressing, at least, driving standards, weapons restrictions, security conditions, off-limits areas, cultural awareness, and other relevant issues pertaining to the given liberty area. Also, Commanders shall ensure Servicemembers understand their responsibilities under the SOFA for all interactions with Japanese law enforcement.

b. Commanders shall not grant liberty to members not in compliance with Service-specific and DoD directives regarding sexual assault prevention and response training. For all alleged sexual misconduct incidents involving a non-SOFA individual, Commanders shall send prompt certification of the Servicemember's compliance with training requirements through their component legal office to HQ USFJ (ATTN: J06). This certification will be made no lower than the first commissioned officer exercising command authority over the Servicemember.

c. Commanders shall practice proactive, intrusive leadership and develop programs that foster positive behavior and accountability. Commanders shall continually evaluate members' suitability to enjoy the privilege of liberty in Japan and shall curtail or control liberty for individuals who demonstrate that they are at an elevated risk to violate this policy, related DoD and Service regulations, or harm the U.S.-Japan relationship. Subordinate Commanders may promulgate additional guidance for implementation and enforcement of this order and may implement more restrictive provisions as they deem appropriate.

5. SERVICEMEMBER OBLIGATIONS

a. All military personnel 19 years of age or below (including those who are in a TDY/TAD, deployed, leave, or pass status in Japan) are subject to curfew between the hours of 0100 and 0500. During curfew hours, military members subject to curfew must be

- (1) on a U.S. military installation;
- (2) in a private, off-installation residence;
- (3) in a place of lodging (hotel);
- (4) transiting directly between an airport and a U.S. military installation, a private off-base residence, or a place of temporary lodging (hotel); or
- (5) in the performance of official duties (including duty-related travel).

b. Component Commanders may grant curfew exceptions of limited duration on an individual, event-by-event basis for specific circumstances. The authority to grant exceptions is delegable no

lower than the first commissioned officer exercising nonjudicial punishment authority over the Servicemember.

c. All military personnel, regardless of age, are prohibited from off-installation public consumption of alcohol between 0100 and 0500 (on all days, including holidays). Public consumption of alcohol is any consumption of alcohol off of a military installation, except when in an off-installation residence, quarters, or hotel room.

d. All military personnel, regardless of age, are prohibited from being physically present in an off-base drinking establishment between 0100 and 0500 (on all days, including holidays). A drinking establishment is defined as any business whose primary function is serving alcoholic beverages for consumption on the premises. A drinking establishment may serve food or have other forms of entertainment, but its main purpose is to serve alcoholic beverages. Drinking establishments may include, but are not limited to, bars, pubs, taverns, nightclubs, and izakayas.

e. All military personnel will remain aware of and comply with orders designating locations as off-limits.

6. POINT OF CONTACT: Questions concerning this policy should be referred to your chain of command.

RICKY N. RUPP
Lieutenant General, USAF
Commander

Attachment 5**ROAD CONDITIONS**

Road Condition GREEN ■ : There is no indication of weather hazards, regular driving conditions exist.

Road Condition YELLOW ■ : Use caution while driving. Recommend reducing your speed below the posted speed limit by 10 KPH. Watch for black ice, do not make abrupt stops, or turns and increase your stopping/following distances. Personnel should leave their dwellings with ample timing and drive with extra caution to ensure they are present for duty at the normal time unless otherwise directed.

Road Condition RED ■ : Driving conditions and roadways are extremely hazardous. Use extreme care while driving and expect hazardous road surfaces, severely restricted visibility, and/or very low temperatures. Reduce speeds to 25 KPH (or below 25 KPH if the posted limit is lower). Some roads may be uncleared, one-way traffic or even closed. Unit commanders may direct additional instructions or measures for their personnel.

Road Condition BLACK ■ : By order of the 35 FW/CC, driving on Misawa AB roadways are restricted to mission essential personnel only. Additional vehicle traffic will prohibit snow removal and interfere with emergency response efforts.

Additional Measures:

- 1 Hr. duty delay
- 2 Hr. duty delay
- 3 Hr. duty delay
- 4 Hr. duty delay
- FW/CC has authorized Sq Commanders to determine when to release their personnel
- FW/CC directed early release

Attachment 6

Age Matrix for Control of Minor Family Members

Age of Child	Outside Unattended (to include playing)	Left in Car Unattended	Left Without Sitter in Quarters	Left Alone Overnight	Child Sit Siblings	Child Sit Others
Newborn – Age 5	NO	NO	NO	NO	NO	NO
Age 6 *	YES, playground or yard with immediate sight and hearing access to adult supervision.	NO	NO	NO	NO	NO
Age 7 – 8	YES, with DIRECT access to adult supervision.	YES, with keys removed and handbrake applied. 15 minutes max	NO	NO	NO	NO
Age 9 *	YES, may attend Youth Center signing themselves in and out	YES, with keys removed and handbrake applied; 15 minutes max	YES, with ready access (phone number) to an adult supervisor and not longer than 1.5 hours**	NO	NO	NO
Age 10 *	YES	YES, with keys removed and handbrake applied.	YES, with ready access (phone number) to an adult supervisor **	NO	NO	NO
Age 11 *	YES	YES, with keys removed and handbrake applied.	YES, with ready access (phone number) to an adult supervisor **	NO	YES **/**	NO
Age 12 – 15 *	YES	YES	YES	YES, with access to adult supervision. SPONSORS MUST BE IN THE LOCAL AREA ****	YES ***	YES ***
Age 16 – 18 *	YES	YES	YES	YES *****	YES ***	YES ***
Notes: * Walk to/from school unsupervised (Preschool and Kindergarten students, regardless of age, must be escorted to/from school and to/from school buses) ** Latchkey training required *** Red Cross babysitting training strongly recommended **** Local area definition: sponsor must be able to return to Misawa Air Base/community within 12 hours by means other than air ***** Minors aged 16 and up may be left alone for short TDYs or leaves, not to exceed 5 consecutive days. These minors must have some type of adult supervision to make periodic checks. (Any child or children involved in, or documented as, “Misconduct Cases” will not be left alone without adult supervision)						

Age Matrix for Fitness Centers and Pool

Age of Child	Authorized Activity
Newborn – Age 5	Not permitted in Fitness and Sports Centers except as follows: Permitted in Fitness and Sports Center’s parent (legal guardian) and child areas for supervised play. Permitted to be a participant (participating in age-appropriate programming) or spectator in a sports activity or special event under qualified adult interactive supervision. Interactive supervision requires qualified adult and child to participate in and perform activity together at all times. For Fitness and Sports Center pools, use is permitted during instructional programs, or when under qualified adult interactive supervision.
Age 6 – 12	Not permitted in cardiovascular, sauna, weight equipment rooms, or group exercise rooms during scheduled adult exercise classes. Permitted in other activity areas (i.e., basketball court, racquetball courts, running track, locker room, parent, and youth area, etc.) only under qualified adult interactive supervision. Interactive supervision requires qualified adult and child to participate in or perform activity together at all times. Permitted to be a participant (participating in age-appropriate programming) or spectator in a sport or special event only under qualified adult interactive supervision. For Fitness and Sports Center pools, use is permitted during instructional programs, or when under qualified adult interactive supervision.
Age 13 – 15	Permitted in cardiovascular, weight equipment, group exercise rooms, locker rooms, saunas, etc., only under qualified adult interactive supervision. Interactive supervision requires qualified adult and child to participate in and perform activity together at all times. Permitted in other activity areas (i.e., racquetball court, etc.) only when a qualified adult is always present in the facility. Exception: children within this age range are authorized to use the basketball court with or without a qualified adult within the facility. This exception only applies during normal hours of operation. The racquetball court, etc. are still off limits when a qualified adult is not in the facility. Permitted to be a participant (participating in age-appropriate programming) or spectator in a sport or special event when a qualified adult is always present in the facility. For Fitness and Sports Center pools, use is permitted during instructional programs, or when a qualified adult is always present in the facility.
Age 16 and Over	Permitted in all areas of the Fitness and Sports Center without a qualified adult.*
Note: * For the purposes of this attachment, a "qualified adult" is a parent, legal guardian, qualified family member program (FMP) staff member, qualified child and youth program personnel Fitness and Sports Center personnel conducting a program, or coach. AFI 34-144, Child and Youth Programs, provides further guidance.	

Age Matrix for the Weasels' Den Recreation Facility

Age of Child	Children's Play Area	Game Area
Newborn – Age 4	Direct Parent/Guardian supervision required. Youth must not exceed age or height restriction for individual play structures.	Direct Parent, Guardian required to supervise
Age 5 – 9	Direct Parent/Guardian supervision required. Youth must not exceed age or height restriction for individual play structures.	Direct Parent, Guardian required to supervise
Age 10 – 12	Direct Parent, Guardian, or Sibling aged 16 or older (1:2 ratio) required to supervise. Youth must not exceed age or height restriction for individual play structures.	Direct Parent, Guardian, or Sibling aged 16 or older (1:2 ratio) required to supervise
Age 13 – 15	Only allowed in area when directly supervised and playing with youth 12 years and younger. Does not included eating or party areas.	Unrestricted
Age 16 – 18	Only allowed in area when directly supervising youth 12 years and younger. Does not included eating or party areas.	Unrestricted

Age Matrix for All Other 35th Force Support Squadron Recreational Facilities

Age of Child	Golf Course (Play)	Skills Development	Paintball	Base Beach	Outdoor Rec Trips
Newborn – Age 5	Unauthorized	Unauthorized	Unauthorized	Direct parent/guardian supervision required.	Direct parent/guardian supervision required.
Age 6 – 7	Direct parent/guardian supervision required.	Unauthorized	Unauthorized	Direct parent/guardian supervision required.	Direct parent/guardian supervision required.
Age 8 – 9	Direct parent/guardian supervision required.	Unauthorized	Direct parent/guardian supervision required.	Direct parent/guardian supervision required.	Direct parent/guardian supervision required.
Age 10 – 11	Direct parent, Guardian, or Sibling aged 16 or older (1:2 ratio) required to supervise.	Direct parent/guardian supervision required. Cannot operate power equipment.	Direct parent/guardian supervision required.	Direct parent/guardian supervision required.	Direct parent/guardian supervision required.
Age 12	Direct parent, Guardian, or Sibling aged 16 or older (1:2 ratio) required to supervise.	Direct parent/guardian supervision required. Cannot operate power equipment.	Direct parent, Guardian, or Sibling aged 16 or older (1:2 ratio) required to supervise.	Direct parent/guardian supervision required.	Direct parent/guardian supervision required.
Age 13 – 15	Unrestricted	Direct parent/guardian supervision required. Cannot operate power equipment.	Parent/guardian must attend safety brief with player and co-sign safety card annually.	Direct parent/guardian supervision required.	Direct parent/guardian supervision required.
Age 16 – 17	Unrestricted	Parent/guardian written permission required.	Parent/guardian must attend safety brief with player and co-sign safety card annually.	Unrestricted. For power boat rental: licensed operator under direct supervision of licensed parent/guardian required.	Direct parent/guardian supervision required.
Age 18	Unrestricted	Unrestricted	Unrestricted	Unrestricted	Unrestricted